



CONCORD FOOD COOPERATIVE

BOARD OF DIRECTORS

BOARD MEETING MINUTES

Wednesday, July 21, 2010, 5:45 PM, Co-op Offices, Concord, NH

Andy Duncan, President, called the meeting of the Concord Food Cooperative Board of Directors to order at 6:08 PM. A quorum was present.

Attending: Andy Duncan, Betsy Black, Chris Licata, Chris Dube, Nancy Girard, Marcia Thunberg, Gail Fayre, John Warner, Lisa Wylie, **Guests:** Bruce Parrish and Steve Hengen, **Staff:** Paula Harris (General Manager), Peter Deleault (Finance Manager), and Melanie Waldvogel (Board Administrator).

The Agenda and Ground Rules were reviewed.

MINUTES APPROVAL

- **BOARD VOTE: Approval of the June 16th, 2010 minutes, as amended.**
(Motion by Marcia Thunberg, seconded by Nancy Girard; approved unanimously).

EXPANSION REPORT

Nutrition in Schools

With a potential expansion as a current focus, Board members are asked to bring in their Nutrition in Schools Ends worksheets (two completed by each member to date), along with a statement (a paragraph or so) on the topic for Chris Licata. Chris will summarize the discussions and consistent themes for distribution to the Board.

Expansion

Paula Harris presented her Vision Statement from the Board packet. Board member questions and concerns included café seating, competition from supermarkets, continued outreach and education and the Board's role. A draft expansion calendar was handed out. The Board may need to meet more frequently and/or for longer as the expansion dictates. Paula Harris was commended for her vision statement in response to the Board's challenge.

Contracts for both a contractor and architect will be needed to explore an expansion's return on investment and sales per square foot scenarios. Contracts will be negotiated and lawyer-reviewed prior to signing. Ideas for the empty space remain renting, using the space un-remodeled and different remodeling scenarios.

BOARD VOTE: Enter Executive Session at 7:10pm.

- (Motion by Nancy Girard, seconded by Marcia Thunberg; approved unanimously).
- Guests leave the meeting.

BOARD VOTE: Exit Executive Session at 7:49pm.

- (Motion by John Warner, seconded by Marcia Thunberg; approved unanimously).

After a brief break, guests return to the meeting.

NEWSLETTER/COMMUNICATIONS UPDATE

An expansion and/or utilization of space article is planned for October, to be submitted by August 1st by Betsy Black. The article will be posted to Google Groups for Board Member comments prior to the deadline.

NOMINATING COMMITTEE

Marcia Thunberg presented handouts discussing the language of a three-year Board member term, and reasoning for why the three-year term is not necessary.

BOARD VOTE: To amend the by-laws to provide for Board Members to serve a three-year term.

- (Motion by Betsy Black, seconded by Lisa Wylie; 4 in favor and 5 against. MOTION DOES NOT PASS).

Marcia Thunberg serves as chair of the Committee, and members for sub-committee are needed. The future of the Nominating Committee will be discussed at the August meeting.

ENDS REPORT

BOARD VOTE: Accept the Ends report as written.

➤ *(Motion by Nancy Girard, seconded by Betsy Black; approved unanimously).*

A comparison of this year to the previous year is suggested for next year's report, along with a way to simplify the format (such as including Ends in future GM reports). Paula Harris is authorized to work with Marilyn Scholl on a future Ends report format. The GM report was accepted with no additional questions.

BOARD VOTE: Enter Executive Session at 8:32pm.

➤ *(Motion by Marcia Thunberg, seconded by John Warner; approved unanimously).*

BOARD VOTE: Exit Executive Session at 8:58pm.

➤ *(Motion by Marcia Thunberg, seconded by John Warner; approved unanimously).*

ADJOURNMENT

After reviewing August Agenda items, evaluations are distributed and collected.

BOARD VOTE: Adjourn the meeting at 8:58pm.

➤ *(Motion by Marcia Thunberg, seconded by John Warner; approved unanimously).*

The meeting is adjourned at 8:58pm. The next meeting is scheduled for Wednesday, August 18th, 2010.